General Team Roles

Resource Manager:

- Get supplies for your team and make sure that your team cleans up.  
  “I’ll take care of ______ if you will ______.”
- Make sure that everyone has shared all of their ideas and help the team decide when it needs outside help.
- Call the teacher over for team questions.  
  “Does anyone have another idea?  Are we ready to ask a question?”

Facilitator:

- Get your team started by having someone read the task out loud.
- Check that everyone understands what to work on.
- Make sure that everyone understands your team’s answer before you move on.  
  “Does everyone understand how we got our answer?”  
  “Are we ready to move on?”

Recorder/Reporter:

- Make sure that each team member can see the work the team is discussing.
- Make sure that your team agrees about how to explain your ideas and each person has time to write their answer.  
  “Do we all agree?  Does anyone need more time?”
- Make sure that each member of your team is able to share ideas.  
  “What do you think?”

Task Manager:

- Make sure that no one talks outside your team.
- Help keep your team on task and talking about math.
- Listen for statements and reasons.  
  “Why did you start that way?”  
  “Will you say more about what you mean?”